

CONSTITUTION AND BYLAWS

Of the Louisiana Sporting Clays Association

Updated February 2024

ARTICLE I

The name of the Association shall be "Louisiana Sporting Clays Association, Inc." hereinafter referred to as the Association (LSCA).

ARTICLE II

Objectives and Purpose

1. To promote and encourage amateur national and international shotgun sports shooting, to teach safety in handling firearms, and to foster good fellowship among members of the Association.
2. To approve applications from member clubs for all registered sporting clays shoots in the state.
3. To coordinate shoot schedules within the state.
4. To schedule, organize and manage the LSCA State Championship at a site chosen no later than January 31st of the current shoot year.
5. To settle all disputes within the state through strict application of the NSCA rules, and to see that those rules are strictly followed at all registered shoots within the state.

ARTICLE III

Organization

Section A. The LSCA is organized exclusively for charitable, religious, educational, and scientific purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations described under Section 501 (c) (3) of the Internal Revenue Code, or corresponding section of any future federal tax code.

Section B. Upon dissolution the LSCA shall distribute all remaining assets to an organization qualified to receive such assets under Section 501 (c) (3) of the Internal Revenue Code, or corresponding section of any future federal tax code.

Section C. All funds collected and spent by the LSCA will be reported to the IRS on an annual basis in accordance with current IRS regulations. All LSCA funds will be spent in accordance with applicable IRS regulations. The fiscal year shall commence on January 1st.

ARTICLE IV

Membership

Section A. Individual membership in the Association is automatic for any resident of the state who is a member in good standing of the National Sporting Clays Association (NSCA), provided said resident is not restricted from owning or operating a firearm under any federal or state laws, unless such membership is terminated for failing to pay any amount owing to the LSCA for other violations of the terms hereof upon vote of the Board of Directors, or pursuant to a member's election to cease being a member.

Club membership is also open to any club or other organization or group of individuals within the state, in good standing with the NSCA, who own, operate, or have access to at least one sporting clays course of at least five stations, a "traphouse-NRA" facility or a five-stand field, and whose purpose is to promote shotgun sports shooting in cooperation with the Association and the NSCA.

Associate membership is also open to any individual or organization (vendor) that provides support to the LSCA. The Associate Member will provide consideration to the LSCA in the form of discounts, commissions, etc. The Executive Committee will review and approve the Associate Members application and approve the consideration amount.

Section B. There are no membership dues for Individual LSCA membership. The Club membership dues shall be \$25.00 for each club. Club renewals received after December 1st will be charged a \$5.00 late fee Any member of NSCA in good standing with a permanent Louisiana residency shall be a member of LSCA. January 1st (or the date established by the NSCA) will be recognized as the beginning of the new shooting year.

Section C. Fees for registered targets shot under the jurisdiction of the Association shall be \$.03 cents per target (or an amount set by the board) and shall be collected by the host club at a registered shoot and paid to the secretary-treasurer of the Association at his/her official address within

15 days after the date of the registered shoot.

Section D. As a condition of membership, individual, Club and Associate members need to be sensitive and compassionate to the needs of other members. Individual, Club and Associate members must abide by all safety rules of the NSCA and those safety rules posted by the host Club. No exceptions.

Section E. Any Individual member in good standing shall have the privilege of discussion or speaking on any subject at any meeting of the members of the LSCA. The Board of Directors retains the right to limit the time that any individual member may speak at any annual or special meeting of the members of the LSCA. All Individual and Associate members are welcome to attend any and all meetings of the Board of Directors.

Section F. Club Responsibilities.

A, It shall be the club's responsibility of reporting shoot results to the NSCA within fifteen (15) days of the shoot.

B. The hosting club will be responsible for mailing its winnings and placement information to the shoot champion, runner-up, class winners and all shooters awarded punches.

C. Clubs hosting shoots must abide by the pricing they have published in their brochure or flyers.

ARTICLE V

Officers and Duties

Section A. The officers of the association shall be a president, vice-president and a secretary-treasurer, elected by the membership of the Board of Directors for a term of two years, election to be held in December of every odd numbered year. The LSCA operates on a calendar year basis.

Range Owners are excluded from being officers of the LSCA.

Section B. Duties

1. Duties of the president: The president shall preside at all meetings of the Association and the board of directors. He shall direct the affairs of the Association, with full authority to act for the membership in matters relating to the conduct of the affairs of the Association. It is the duty of the President to protect and preserve the LSCA IRS 501 (c) (3) status.

a. Executive Committee. In order to make timely decisions that impact the

LSCA a permanent Executive Committee is established. The members of this committee are the Officers and the four Louisiana NSCA National Delegates.

1. Duties of the Executive Committee are:

a. When attending LSCA Registered Shoots provide aid as needed to Shoot Management to enforce NSCA/LSCA rules and procedures.

b. Provide timely decision making on critical LSCA issues.

c. Recommend to the Board of Directors the replacement of any officer or board member that cannot fulfil his/her term of office.

d. The Executive Committee will appoint in writing the LSCA Webmaster and LSCA Social Media Administrator. This webmaster/administrator will publish the official business of the LSCA.

2. Duties of the vice-president: The vice-president shall have full authority to act as the president in the absence of the president, and shall assume the duties of the office if the president is no longer able to serve.

3. Duties of the secretary-treasurer: The secretary-treasurer of the Association shall perform all duties usually ascribed to such office. Specifically, he shall register all shoots approved by the Association, as requested by member clubs, or authorize registration of any such shoots as directed by the president. The secretary-treasurer shall conduct all official correspondence and shall receive and disburse all funds of the Association. A surety bond for the secretary-treasurer may be required; if so, cost will be borne by the Association.

a. Annually and at such other times as the board may request, the secretary-treasurer shall submit, for the information

of the membership and the board, a complete statement of the accounts for the past shooting year.

b. Annually at the end of the shooting year, the secretary-treasurer will submit the financial accounts to an examination by a committee from the board of directors. The committee shall consist of not less than three members: the vice-president, and two directors. The vice-president will chair the committee. This examination committee will be appointed after completion of the State Shoot so that they may conduct their examination for presentation at the first meeting of the board in the forthcoming shooting year.

4. Duties of the Zone Directors: The Zone Directors when attending Louisiana registered shoots shall aid Club Management in the enforcement of NSCA/LSCA rules.

ARTICLE VI

Board of Directors

Section A. The business affairs, properties and effects of the Association shall be conducted and controlled by a board of directors which shall consist of the elected officers of the Association, the NSCA delegates/representatives from Louisiana, as well as the directors elected by the membership as hereinafter provided.

Section B. The board shall be composed of: two elected directors from each of the three zones within the state, the delegates or representatives from Louisiana to the board of the National Sporting Clays Association, and the elected officers of the Association. As of Oct. 4, 2001, a club in good standing with both the NSCA and LSCA may have one voting member on the Board, this representative is to have full rights and privileges as a member of the Board.

When a vacancy occurs among the elected members of the board, another member of the Association in good standing may be selected by the board to fill the vacancy until the next annual ballot of the membership.

Section C. The officers and directors will be elected by a vote of the Board of Directors in December of every odd numbered year.

Officers and directors may be nominated by any two Association members in good standing. Such nomination must be received by the secretary-treasurer fourteen days prior to December 1st of the election year.

Section D. The board of directors of the Association shall have full and

sole authority to act in the name of the Association in matters relating to its affairs. They shall have the power to delegate authority to the officers of the Association. They shall determine the assessment of any fees to members and the amount of same. They shall have the authority to suspend or expel any member or club for cause such as non-payment of fees due, improper conduct of registered shoots, conduct detrimental to safety of shoot harmony, or any violation of the rules of the NSCA. Through its officers, the Association shall have the sole authority to deal with the NSCA in matters relating to registered sporting clays shooting in Louisiana.

Section E. A director may delegate his authority to a duly appointed proxy (using the LSCA Proxy Form) at any meeting of the board, provided that the proxy is in writing for the specific meeting in question and the Individual member is in good standing with the Association. An Individual member with a proxy may represent only one director at a meeting of the board and shall have only one vote. However, to obtain a quorum, the President may obtain and vote multiple proxies.

Section F. There shall be no term limit imposed on the officers of the Association.

Section G. Installation. The elected directors and officers with the exception of the secretary-treasurer shall take office immediately following the official announcement of the election results. The secretary-treasurer will turn over the affairs of the Association after the financial statement and all reports for the state shoot have been completed and filed. This shall occur no later than the end of the shooting year (December).

Section H. Roberts Rules of Order shall govern the conduct of all meeting of the Association and the board of directors.

ARTICLE VII

Meetings

Section A. A regular meeting of the general membership shall be held annually at the state championship shoot.

A minimum of two meetings of the board of directors shall be held annually; one regular meeting of the board of directors of the Association shall be held at the state championship following the general membership meeting; another meeting shall be held at least once a year at a time and place to be designated by the president. Written or electronic notice of such meeting and its time and location shall be given to each director and to officers of the Association.

Section B. The president shall be required to call a special meeting of the Association at any time, and at any place designated in writing by the joint request of any three directors. Such request will contain the subject(s) to be considered, and no other business will transpire at these meetings. Written or electronic notice of such meetings shall be given by the secretary-treasurer to all directors at least 14 days prior to the date on

which the meeting is being called.

Section C. Quorum. Fifty percent (50%) or more of the members of the board shall constitute a quorum for the transaction of the business for either a regular or special meeting of the board.

Section D. In the case of the absence of the president and vice-president from any meeting, the member directors present shall elect a chairman for the meeting by majority vote. The chairman shall preside with full authority to conduct the meeting, record the proceedings and notify the membership of any and all actions taken.

ARTICLE VIII

Voting Rights

Section A. All matters coming before the Association for decision in regular or special meetings shall be determined by majority vote of the directors' present, except that a change to the constitution or by-laws requires a two-thirds vote of the board.

Section B. The president, the vice-president, the directors and the state delegates/representatives on the board of the NSCA shall have one vote in all proceedings. The president shall vote only when necessary to break a tie.

Section C. Any director may call for a secret ballot on any matter up for vote at any meeting.

Section D. Any business or Election or nominations for officers and delegates that will be voted for by mail-in or electronic ballot must be submitted to the secretary-treasurer no later than 90 days prior to the actual vote count. For ballots to be valid, they must be returned to the secretary-treasurer no later than 10 days prior to the vote or the state championship shoot. Any ballot that has been opened prior to delivery to the board of directors and/or the election committee is immediately ruled invalid. Any member in good standing who has not voted by mail or electronically may cast their vote electronically. When voting for delegates only, those delegates from the zone in which the shooter resides are their only choice. If a shooter votes for a delegate outside their zone, the ballot will be judged invalid. Write-in candidates are acceptable provided the candidate is a member in good standing of the Association and has agreed to accept and execute the responsibilities required of the individual in this position.

Section E. To maintain voting status, an individual member of LSCA (excluding club managers or owners) must have shot a minimum of 500 NSCA registered targets in the state of Louisiana during the previous or current shooting year. Club members to maintain voting status must have scheduled registered shoots in the current fiscal year.

Section F. Summary of elected Board of Directors Positions.

Officers: Elected by the Board of Directors.

Club Managers/Range Owners: By virtue of Club Membership.

National Delegates: Elected by Individual Members.

Zone Directors: Must reside in Zone and elected by Individual Members attending the annual meeting.

**ARTICLE IX
STATE SHOOT SELECTION**

Section A. Requirements A Club must have thrown a minimum of 10,000 registered targets in the previous year, hold a minimum of three Registered shoots, and have a minimum of 12 clays shooting stations to be considered as Host for The State Sporting Clays Championship. The Board of Directors will be the sole judge in determining that a Club meets minimum requirements to host a State Championship. The Club has to be a member in good standing with NSCA and LSCA, with no outstanding grievances. Any Club in good standing can bid on the State Championship.

All bidders for the LSCA State Championship shall complete and submit the bid form located on the LSCA web site.

1. Selection process for choosing Host Club.

- a. Any Club that desires to Host a State Championship, in its entirety or any part thereof, in the following year will submit a proposal to LSCA by December 31st. In that proposal will be the Clubs agenda for the State Championships following the requirements in Section B of Article IX of the LSCA By-laws.
- b. Each proposal submitted to the LSCA board of directors will be considered at a meeting set by the President.
- c. As a safeguard, some type of penalty may be levied in the event the Host Club does not meet its obligation as stated in its proposal to the LSCA. This penalty will be left to the discretion of the LSCA Board of Directors.

2. Specifications for the Event.

- a. Entry fee to be negotiated with the Host Club to cover all expenses except

Awards.

b. Flyer information, entry form, Club telephone number and directions will be submitted to the LSCA Secretary-Treasurer 6 weeks prior to the event. LSCA will have the option to do the mailing or posting on the internet website along with the entry form.

c. Bottled water provided on the courses in sufficient quantity.

d. Signs clearly marking stations, number of pairs, type of pairs, and types of targets.

e. Restrooms provided on the course in sufficient quantity.

f. Lunch available most of the day, each day, reasonably priced.

g. Ammunition available for shooter purchase.

h. Practice of some type available to shooters.

i. Clipboards and pencils for each squad.

j. A telephone number for the shooters to contact the club directly the day of the shoot. Prior to the shoot, phone messages should be returned within a reasonable time frame.

k. Liability Insurance: The Host Club must provide an original copy of their insurance policy to the LSCA 15 days prior to the state championship shoot. The minimum coverage shall be One Million Dollars with a Two Million Dollar aggregate.

l. Trappers will be furnished at all state championships described in, Sections B. State Championships.

Section B. State Championships

a. A Sporting Clays Championship consisting of 200 targets will be thrown over two days using commercial quality

machines with a minimum of 12 shooting stations.

b. A Five-Stand Championship consisting of at least 100 targets will be thrown using commercial quality machines on four Five-Stand layouts. May be thrown on two Five-Stand layouts over two days.

c. A FITASC Championship consisting of at least 50 targets will be thrown using commercial quality machines on four Parours. May be thrown on two Parours over two days.

d. A Small Gauge Championship consisting of at least 50 targets per gauge thrown using commercial quality machines with a minimum of 6 shooting stations.

e. A Super Sporting Championship shall consist of at least 50 targets per gauge thrown using commercial quality machines with a minimum or 6 shooting stations.

Section C. LSCA Will Provide

a. Protest Committee consisting of three Delegates, preferably one from each zone.

b. Target Viewing Committee.

c. Awards will be presented and venues described in section B above as follows:

1. Award for HOA and HOA Out of State

2. Award three places in M, AA, A, B, C, D, E.

3. Award two places in concurrent classes Lady, Sub-Junior, Junior, Veterans, Super- Veterans, Senior Super Veterans, Legacy.

d. The LSCA Board will provide a list of any additional fees for the shooters after

the bids are received.

ARTICLE X

Penalties and Suspensions

Section 1: The LSCA adopts and incorporates the Penalties/Suspension provisions of the NSCA Rules and Regulations, both current and amended from time to time by the NSCA.

Section 2. All complaints against a Member Club or an Individual Member under the NSCA Rules and Regulations must be in writing and delivered to the Secretary of the LSCA before any action is instigated by the LSCA.

Section 3. All complaints, penalties, and/or suspensions against Member Clubs or Individual members will be addressed by the Executive Committee in executive session to protect the privacy of all parties involved.

Section 4. The LSCA Board of Directors with the recommendation of the Executive Committee reserves the right to impose Penalties and or suspensions against any Member Club or Individual Member after due process hearing or investigations of any complaint received and the Board finds those acts to be prejudicial or detrimental to the best interest of the LSCA and its members, including but not limited to unsportsmanlike conduct.

Section 5. Violations of the by-laws, published NSCA Rules and published LSCA policy by Individual, Club or Associate members will be dealt with by the Executive Committee on an individual basis. The Executive Committee will issue a first letter demanding adherence to NSCA/LSCA rules and policies. If the situation is not resolved to the satisfaction of the Executive Committee a second letter will be issued to the offending party. If the second letter does not resolve the issue, the Board of Directors upon recommendation of the Executive Committee, will assess penalties in accordance with NSCA guidelines.

Section 6. All disciplinary decisions of the Board of Directors regarding Member Clubs or Individual Members may be appealed

to the NSCA under the Rules and Regulations.

ARTICLE XI

Courtesy Rules

Section A. When shoots are using "European Rotation", where you start on a station, you but must proceed to the next station in the sequential order, i.e. If you start on station 6 then you must proceed to station 7, then 8, etc. completing on station 5.

Section B. If a station is skipped, you must complete the remaining stations before returning to the skipped station.

Section C. During a shoot, a squad should maintain the number of shooters as prescribed in NSCA rules.

Section D. Three-person NSCA squads and relatives cannot score relatives LSCA Policy must be followed. The specific procedures to accomplish this rule is published by the LSCA.

Rev – 5/15/21 Complies with IRS Public Charity Section 509 (a) (2), IRC Section 501 (c) (3).